

prostep ivip Symposium 2019

9/10 APRIL 2019, ICS MESSE STUTTGART, GERMANY

kindly supported by SCHAEFFLER and ARAS



EXHIBITION - VIA E-MAIL

Contact: Oliver Lortz • Phone: +49 6151 9287 369 • exhibition@prostep.org

Price Standard Exhibition Booth: Euro 6.000,- + VAT
Price Premium Exhibition Booth: Euro 11.000,- + VAT

The option of participating in the exhibition is not contingent on your company making a presentation at the prostep ivip Symposium.

Services included:

Standard Exhibition Booth (1 space)	Premium Exhibition Booth (2 spaces)
Occupied space: 2 x 3 m	Occupied space: 2 x 6 m or 4 x 3 m
- Wall with lighting	- Wall with lighting
- One Table (height approx. 110cm)	- Two Tables (height approx. 110cm)
- Two Bar stools	- Four Bar stools
- One Brochure Rack	- Two Brochure Racks
- Power supply: 230V	- Power supply: 230V
2 participants free of charge (booth personnel)*	4 participants free of charge (booth personnel)*
Event App entry: Plain text (max. 500 characters)	Event App entry: Plain text (max. 1000 char.)
50 program flyers	50 program flyers

* Switching of this two participants during the event is not possible.
Substitute participants will be accepted at no extra charge (only for the complete duration of the event).

Booth placement:

Please select your preferred booth space and an alternative space using the floor plan that can be found at <https://www.prostep-ivip-symposium.org/en/exhibition/>
Then enter the number of your preferred booth space and the alternative space in the attached order form.
(Note: if you have a premium booth, please select two booth spaces)
The booth spaces will be assigned on a "first-come, first-served" basis. We will contact you if both of the spaces you selected have already been allocated by the time we receive your order.
A booth space can only be booked using the attached order form, which we need you to sign and return to us (via e-mail to exhibition@prostep.org). You can supply us with an order number for your booth space later.

Deadlines and Time Schedule / Instructions:

Registration Oliver Lortz ProSTEP iViP Association E-mail: exhibition@prostep.org Phone: +49-6151-9287-369	by 1 February 2019 Please register soon as there is only a limited number of booths available!
Provision of company logo and link to your homepage (Note: By providing us with your logo, you consent that we include it in presentations and the proceedings and post it on the ProSTEP iViP website together with other exhibitors)	asap PNG or JPG file to exhibition@prostep.org
Set up booth	8 April 2019 / 13:00 – 19:00 h
Dismantling	10 April 2019 (approx. 16:00 h)
Exhibition opening times	9 April 2019 / 09:00 – approx. 17:00 h 10 April 2019 / 08:30 – approx. 14:00 h

Cancellation of exhibition booth: For cancellations received in writing before 19 february 2019 we will charge an administrative processing fee of 400,- Euro. All cancellations after this date cannot be granted and the exhibitor fee will be charged in full.

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Send E-mail to: exhibition@prostep.org

We hereby register for the accompanying exhibition at the prostep ivip Symposium on 9/10 April 2019, ICS Messe Stuttgart under the terms stated in the exhibition conditions.

- Standard Exhibition Booth:** **Euro 6.000,- + VAT**
please select 1 space
- Premium Exhibition Booth:** **Euro 11.000,- + VAT**
please select 2 spaces

Prio A Booth #

Prio B Booth #

First-come, first-served. If both booths are not available, we will contact you directly.

Company

Contact - Name

Phone

Fax

E-mail

Mailing Address (Street/P.O. Box, Postal Code, City)

Billing Address (if differing)

Order Number/Reference Number

VAT Number

(if needed in your company / can be submitted later)

Date/Stamp/Signature

I accept the conditions of participation and the [privacy policy](#) of the prostep ivip Association.

Optional booth equipment:

Description	Price/Euro	Quantity
PC Table	141,- +VAT	
Table (height approx. 110cm)	60,- +VAT	
Bar Stool	37,- +VAT	
Brochure Rack	30,- +VAT	
Internet connection	WLAN in the exhibition area	✓